



Kentucky River District Health Department

Minutes of the Kentucky River District Board of Health Quarterly Meeting

Date of Meeting: December 3, 2024

Time of Meeting: 6:00 p.m.

Location of Meeting: Kentucky River Area Development District (KRADD) Conference Room,
ZOOM and Phone Formats

Members Present

Judge Terry Adams
Judge Scott Alexander by proxy, Lonnie Brewer
Lisa Blackburn
J. B. Bowman
Donna Brewer
Dr. Ricky Collins
Judge Zeke Little, Jr.
Brittany Maggard
Dena McIntosh
Dr. Kenneth Slone

Members Absent

Judge Raymond Banks
Gregory Collins
Kevin Davis
Judge Jeff Dobson
Judge William Lewis
Judge Steve May
Sally Spaulding

Staff in Attendance

A. Scott Lockard, Secretary, Director
Helen Ascani, Executive Assistant to the Director
Tammy Caudill, Chief Financial Officer
Janet Cornett, Perry County Coordinator
Melissa Feltner, HANDS Supervisor
JoAnn Fraley, Harm Reduction Program Coordinator
Christy Grigsby, Knott County Coordinator
Anne Hatton, Ryan White Part B Service Program Coordinator
Susan Kincaid, Health Promotion Coordinator
Brandy Slone, Letcher County Coordinator
Vivian Smith, Lee County & Owsley County Coordinator
James Ed Whisman, Environmental Supervisor
Stacy Wilson, Wolfe County Coordinator

- I. Call to Order
Chairman Donna Brewer called the meeting to order at 6:00 p.m.
- II. Roll Call
With ten (10) members present, a quorum was established.
- III. Minutes of Previous Meetings
Chairman Brewer requested a motion to accept the minutes from the September 10, 2024, meeting as presented.

Dr. Kenneth Slone made the motion to accept the previous minutes as presented.
Dr. Ricky Collins seconded the motion.
All were in favor. None opposed. The motion passed unanimously.

IV. New Business

A. Clinical Services

The updates on clinical services were given by Scott Lockard.

Mr. Lockard reviewed the clinical report that was submitted to the board by Libby Turner as part of the board packet. He touched on the WIC enrollment rate in each county. He congratulated Owsley County for having a 100% participation rate. He also commended them for having the highest redemption rate in the state for the WIC Farmer's Market Nutrition Program. The overall WIC participation rate for the district stands at 97.3%.

The diabetes program continues to provide health education and individual counseling. This month, the diabetes team will be submitting a grant application for the next fiscal year.

Illnesses due to influenza and Covid are still being reported, but not at a very high rate. Unfortunately, other respiratory illnesses are surfacing.

B. Harm Reduction Services

The Harm Reduction Services report was given by JoAnn Fraley. She highlighted some important events from her report that was submitted to the Board.

There are now three active hubs: the Hub at Lee County, the Hub at Letcher County, and the Hub at Owsley County. Ms. Fraley mentioned that all three hubs have individuals seeking treatment and other services. She feels that the Hubs are making a difference in people's lives. Mr. Lockard expressed his gratitude to Judge Terry Adams and Jude Zeke Little for contributing part of their opioid settlement money towards making the hub operational in Letcher and Owsley.

Currently, there are four jail classes being offered. The latest one is a Women's Group and soon a Parenting class will be offered. Ms. Fraley stated that many individuals, once released, go straight into the workforce or into trainings. She is hoping this will reduce the recidivism rate.

Mr. Lockard informed the board of the receipt of funding for a Coordinator position for the Letcher Hub. His plan is to have two regional coordinators reporting to Ms. Fraley. One coordinator will oversee Letcher, Knott, and Perry. The other coordinator will handle Lee, Leslie, Owsley, and Wolfe.

Michael Nix is working on the Alcohol and Other Drug Entity Application. Once approved, the agency will be the first in the Commonwealth to be able to bill Medicaid for behavioral health services that are provided to the SUD clients.

C. Environmental Services

The Environmental Services report was given by James Ed Whisman.

Mr. Whisman informed the board that he is looking to hire an environmentalist for Knott County. To meet the qualifications, the individual must have a bachelor's degree with 24 hours in science. He asked the board to pass the information on to anyone who might be interested in applying.

With the weather cooling down, there is a reduction in the number of onsite activities. For the last quarter, 103 site evaluations of new construction were conducted and 104 permits were issued.

The festival season ended in October. District wide, the team inspected 330 temporary food establishments for all the festivals.

Training classes for septic installers are finished for Knott and Letcher. Three more classes will be offered in Lee, Perry, and Wolfe.

D. HANDS Services

The HANDS Services report was given by Melissa Feltner. Ms. Feltner reviewed her report as presented in the board packet.

In-home visits were hindered this quarter by seasonal illnesses. Virtual visits are still allowed, but at a very limited number. At the time of the report, 103 families were in the program as compared to 106 families at the same time last year. The HANDS team are striving to gain more families by participating in community events and requesting referrals from local hospitals.

There are 12 staff members. Ms. Feltner is looking to hire a supervisor to oversee Knott, Leslie, Letcher and Perry County. Requirements for the position are either a Licensed Social Worker or a Registered Nurse. Ms. Feltner is currently sharing supervision responsibilities with Chasidy Johnson.

E. Health Promotion Services

The Health Promotion Services report was given by Susan Kincaid. Ms. Kincaid highlighted activities for each of the programs.

The Maternal Child Health program was selected by DPH to take part in the pilot program, Youth Thrive. Ten Buckhorn upperclassmen completed the Youth Café training. Youth Thrive will be implemented next semester.

QPR training is the most requested training by middle schools and high schools. QPR stands for Question, Persuade, and Refer — the three simple steps anyone can learn to help save a life from suicide.

Checkpoints trainings were provided in Perry, Leslie, Wolfe, Lee and Knott County. Going forward, ongoing Checkpoints training will be scheduled regularly.

With Hannah Hogan off on maternity leave, Sherrie Stidham stepped in and continued with the Tobacco Cessation program. She delivered Tobacco Free certificated to all Lee County businesses that are tobacco free. Ms. Stidham also hosted the Breath Easy meetings in Lee County.

To promote vaccine and Halloween safety, the team attended a multitude of events. They participated in Fall Carnivals, and many of the Trunk or Treat events.

The KRHD health education team was recognized by the Perry FRYSC for their ongoing collaboration and partnership.

F. Home Health Services Report

The Home Health Report was given by Kalee Woodward.

Jeanna Griffith, RN, has been hired to provide part-time nursing services in Wolfe County. Ms. Griffith, previously, provided home health services in Lee County. She, now, will be seeing patients in all three home health sites.

As of November 18th, the census stands at 67 patients as compared to 74 for last year. Lee County has 26 patients; Owsley County has 22; and Wolfe County has 19.

Ms. Woodward reviewed the top five referral sources and the top five insurance sources. Traditional Medicare remains as the top billing source.

Electronic Visit Verification data (EVV) will take effect on January 1, 2025. All claims must match the data that was entered into the EVV system. Unmatched claims will be denied.

G. Financial Report

The Financial Report was given by Tammy Caudill, CFO.

Ms. Caudill updated the Board on the new state-wide Financial System, Workday. The new system went live on July 1, 2024. She explained that the income statement submitted to the board is very different from past income statements. DPH also has informed her that the July, August, and September reports may still change. Ms. Caudill has been validating the revenues and expenses for those three months. On a weekly basis, she and Helen Ascani work closely tracking the movement of money. They continue to use the old system as well as implementing the new system, Ms. Caudill is confident in the accuracy of the new reports and the current bank balance.

Mr. Lockard added that DPH still has not approved of the agency's budget, but he feels that the agency is doing very well. At the end of the last fiscal year, the general fund balance was approximately \$4.4 million. Its current balance as of the time of the meeting was approximately \$4.5 million. The agency also has two certificates of deposits totaling over \$2 million.

H. Director's Report

Mr. Lockard announced Sally Spaulding's exit from the board. He expressed his appreciation for her years of service being on the local county board and the district board.

Mr. Lockard apprised the board on the agency's Oral Health Program. He is currently on the Oral Health Committee for the state. The committee is trying to expand the oral health program. The agency has hired a Public Health Dental Hygienist. The agency dental team will be partnering with the University of Kentucky dental team. They have been providing services in the Owsley County schools and the Wolfe County schools. They are planning to expand to Perry County. Potentially, two or more hygienists may be added if the program continues to grow.

Mr. Lockard invited the board members to attend the All Staff meeting to take place on Friday, December 6, at Cliffview Resort. It will be a great opportunity to meet all the staff. Invited guests include Heather Bush, UK Dean of the College of Public Health, Taban Herrington, Dr. Stack's Chief of Staff, and Dr. Angie Carman and her team from the UK College of Public Health.

Mr. Lockard applauded the staff on their hard work. The agency has been busy with numerous activities and projects. He looks forward to working with everyone in 2025.

V. Comments from the County Coordinators

The county coordinators reported on their respective counties. Maxine Shepherd was unable to attend the meeting.

Highlights from the counties:

- Christy Grigsby is looking forward to the hiring of a new environmentalist.
- Vivian Smith is looking forward to the new hub opening in Owsley County. She also thanked the clinic nurses from other counties who have been helping in the Lee and Owsley County clinics.
- Brandy Slone reported that the parking lot is completed. It provides 86 parking spaces. Soon, there will be a ramp connecting the parking lot to the bridge.

- Janet Cornett reported that Perry County still has 800 plus members in the WIC program. The Needle Exchanged Program has 242 members, but they have completed 840 visits and given out 46,000 plus needles. Unfortunately, the vending machine is still not operational.
- Stacy Wilson reported they have been busy with vaccinations. She and the clinic nurse will be providing physicals at the Headstart location.

VI. Closed Session
No closed session

VII. Next Board Meeting
Tuesday, March 11, 2025, at 6:00 p.m.

VIII. Adjournment
With no other businesses to discuss, Chairman Brewer requested a motion to adjourn.

**Dr. Ricky Collins made the motion to adjourn.
Judge Terry Adams seconded the motion.
All were in favor. None opposed. The motion carried unanimously.**

The meeting adjourned at approximately 7:20 p.m.

Donna Brewer
Donna Brewer, Chairman
12/17/2027
Date

A. Scott Lockard
A. Scott Lockard, Public Health Director, Secretary
12/16/2024
Date